

LASALLE COUNTY HEALTH DEPARTMENT
MINUTES
1/19/2012

A meeting of the LaSalle County Board of Health was held on January 19, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Mr. Weber seconded by Ms. Allender to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Mr. Weber to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" notes from Pete Hughes, Executive Director, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the December 2011 bills, a motion was made by Mr. Weber seconded by Ms. Allender to approve the payment of bills. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Dr. Benavides questioned the validity of the Dental Sealant Program. It was determined more information was needed. Ms. Kerestes suggested contacting Kathy Thacker, the Regional Oral Health Consultant from IDPH to possibly attend the next board meeting.

REPORTS OF THE DEPARTMENTS

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Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that January is Cervical Cancer Health Awareness Month. A News Release by the Illinois Department of Public Health was released encouraging young women and men to speak with their healthcare providers about Human Papilloma Virus (HPV), which can cause cervical cancer in women and STD's in women and men. The News

Release also encouraged age related individuals to get the HPV vaccine that is recommended by the Centers for Disease Control.

Ms. Kerestes also informed the Board Members that the department had nine people come in for the nicotine patch since the beginning of the year. The patch is provided through the Illinois Smoke-Free program. The program provides two weeks worth of patches at a time, up to a month, with a years follow up by phone.

Ms. Kerestes informed the Board Members that Ms. Larsen has been working on a renewal application for Medicare billing, so the department can get compensated for influenza shots. Influenza in Illinois has been mild so far this year.

Ms. Kerestes informed the Board Members that departmental staff attended a Public Information Officers Meeting. Ms. Osborn has completed a staff call down drill for emergency preparedness on January 10, and Ms. Osborn and Ms. Pozzi are exploring a mini-grant of up to 4,500 to compensate the department for an exercise in medicine (pill) dispensing, that is required for the grant.

Ms. Kerestes informed the Board Members that we are moving into the next steps of our Community Health Assessment. The department has collated the county data and statistics. We are now moving into the internal self-assessment and conducting outreach to our IPAN committee. The department is also attending the local Hospital Community Health Assessment Meetings.

- Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's December 2011 reports on the Health Education highlights are attached to these minutes.

- Personal Health Division - Cathy Larsen

Ms. Larsen's December 2011 report on the Personal Health Division highlights is attached to these minutes.

- Environmental Health Division - Ted Pumo

Mr. Pumo's December 2011 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

- **NEW BUSINESS**

- Dr. Benavides brought to the Board's attention a new bill, as of January 1, 2012, by the Illinois General Assembly, that requires all elected and appointed members of a public body take the Attorney General's electronic Open Meetings Act Training.

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EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Maguire seconded by Ms. Allender to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of
Health

LASALLE COUNTY HEALTH DEPARTMENT
MINUTES
2/16/2012

A meeting of the LaSalle County Board of Health was held on February 16, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Mr. Wayland seconded by Ms. Allender to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Dr. Maguire seconded by Ms. Carretto to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "Illinois Association of Boards of Health" News Bulletin, and the two sets of "FAIRCOM" minutes, enclosed in the packet.

Treasurer's Report – Vice President, Jack Wayland

After a discussion of the January 2012 bills, a motion was made by Mr. Wayland seconded by Mr. Kaminky to approve the payment of bills. A roll call vote was taken:
Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that February is National Children's Dental Health month and IDPH is encouraging parents to plan dental visits and discuss the importance of good oral health to ensure it becomes part of the child's lifestyle. February is also American Heart month, focusing on the importance of heart health since it is the leading cause of death in all Americans. IDPH emphasizes that heart disease is no longer the "man's" disease; it does kill one in three women. Ms. Dougherty put out a Media Release and spoke on the radio

encouraging everyone to wear red on Fridays through the month of February in support of heart health.

Ms. Kerestes spoke with the County Board office regarding the new law on the “Open Meeting Act”. Directive will be received from the County Clerks Office with guidelines on this new law and who is to implement it.

Ms. Kerestes informed the Board Members that the department is proceeding on the IPLAN process. The EOC building is reserved for the meeting on March 28. Initial letters have been sent to the IPLAN committee, and the internal assessment IPLAN survey was distributed to department employees. Also, Ms. Kerestes and Ms. Barrie are attending local hospitals’ community health assessment meetings in order to share LaSalle County data.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s January 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s January 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s January 2012 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Larsen gave a presentation on the “Dental Sealant Grant Program” and the history of school based dental clinics. LaSalle County schools had an Oral Health Program targeting Medicaid eligible children. In 2007, IDPH presented the “Dental Sealant Grant Program” targeting free and reduced lunch students who do not have Medicaid. If the Health Department entered this grant, IDPH would cover fees for a small group of children that do not have Medicaid or dental insurance, and are low income families. This grant covers examinations and sealants for these children. Since the fall of 2007, this grant covered 341 examinations and 616 sealants. Ms. Larsen stated that we are contracted only with Orland Park Dental Services (OPDS). The examinations are free of charge, for those children who qualify. The Health Department will be billed for the exam and sealants. If the child has urgent care needs, OPDS will offer the child another program and OPDS will pay for those services. After a lengthy discussion on the efficiency of the program, the conclusion of the Board Members is that more information is needed to decide a course of action of whether to keep this program. Once Ms. Kerestes is contacted by Dr. Benavides on the best meeting date, she will contact Orland Park Dental Services and Cathy Thacker from IDPH to invite them to a Board Meeting to discuss

the program further.

EXECUTIVE SESSION

Motion by Mr. Wayland seconded by Dr. Maguire to go into executive session for reasons of review and approval of executive session minutes. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Wayland seconded by Ms. Carretto to approve and not release executive session minutes from July 21, 2011, August 19, 2011 and October 20, 2011. A roll call vote was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,

Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Wayland seconded by Mr. Kaminky to come out of executive session and back into regular session. A roll call vote was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes,

Dr. Maguire – Yes.

Motion passed unanimously.

ADJOURNMENT

Motion by Mr. Wayland seconded by Dr. Maguire to adjourn the meeting.

Motion passed unanimously.

Don Kaminky

Secretary

LaSalle County Board of
Health

LASALLE COUNTY HEALTH DEPARTMENT
MINUTES
3/22/2012

A meeting of the LaSalle County Board of Health was held on March 22, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes. Mr. Wayland arrived at 9:05.

AGENDA

Motion by Mr. Weber seconded by Mr. Kaminky to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Dr. Maguire seconded by Ms. Allender to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnsons brought to the Board's attention the "Viewpoint", a news letter from the Illinois Public Health Association, and also the "FAIRCOM" minutes, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the February 2012 bills, a motion was made by Mr. Weber seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that the American Public Health Association has announced Public Health Week is April 2nd through April 8th. This year's theme is "A Healthier America Begins Today: Join the Movement!" The health department will highlight programs offered at the department through that week. HIV/STD education, awareness and testing options will be highlighted on April 2nd, along with TB information, education and screening. April 3rd will be walk-in adult immunizations, genetic information and WIC nutrition and program information. April 4th will be Illinois Breast and Cervical Cancer information and enrollment for eligible women, free blood pressure checks and smoking prevention. April 5th will be food safety, water well testing and mosquito education.

Ms. Kerestes enclosed in the packet Legislative updates in Public Health related issues. School influenza vaccination programs, smoking licenses, food handling regulations and tanning facilities regulations are among a few.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's February 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's February 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's February 2012 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

Ms. Kerestes introduced Cathy Thacker, from the Illinois Department of Public Health, who was invited to the meeting to present an overview of the Oral Health/Sealant Program. Also present at the meeting is Mary Ann McCarthy from Orland Park Dental Services with whom the department is contracted with, and Dr. William Wrobel, a local pediatric dentist.

Ms. Thacker is the Oral Health Consultant for 39 counties including LaSalle County. Ms. Thacker gave a background of how the Program started in Illinois state schools. The goal of the program is early detection and prevention aided with sealants to prevent urgent care needs. Ms. Thacker informed the Board Members that the schools' pick the providers to come into their school. Ms. Thacker goes into the schools and conducts surprise site inspections on these providers. When a Health Department contracts with a

provider, they are able to obtain records of these students receiving dental services in the schools and the sealant retention percentage.

Dr. Wrobel expressed his concern for the placement of sealants in a school environment, and believes the sealant should be placed in a dental office for maximum retention.

Ms. McCarthy, who represents the provider that LaSalle County Health Department is contracted with, informed the Board Members that Orland Park Dental Services has monitored and recorded every child that is seen. Dental sealants are placed regardless of who initially placed the sealant. They also provide brushing education and will help pay for urgent care.

After the presentation, the Board of Health Members discussed several options that might be beneficial to the school dental program. Among them was to meet with local superintendents to discuss school based dental clinics and to get a set of minimum standards from the Dental Association required for providers to participate in the school dental programs.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Mr. Wayland seconded by Mr. Kaminky to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of
Health

LASALLE COUNTY HEALTH DEPARTMENT
MINUTES
4/19/2012

A meeting of the LaSalle County Board of Health was held on April 19, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Dr. Maguire seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Ms. Allender to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention three "FAIRCOM" reports, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the March 2012 bills, a motion was made by Mr. Kaminky seconded by Mr. Weber to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that the department sent out a media release on "Public Health Week", which was April 2nd through the 6th. Educational materials

were in the lobby, for example, the environmental staff put out thermometers with information on temperatures to cook meat. There was also a media release on the Vector Control Program. Bird collection started two weeks early this year due to the warm weather. April 16th was the first day we accepted birds, we then submit them to the lab for testing for West Nile virus. We can test 20 birds throughout the year or until October 15th or the first hard frost. A larvicide training was held at the health department on April 11th. Jack Swanson, with the Illinois Department of Public Health, instructed the course for individuals who place larvicide throughout the county. A media release was given on a bat that tested positive for rabies. The department also fielded question with the media regarding the county health rankings that became available on April 3rd. This is the third year that the University of Wisconsin and the Robert Wood Johnson Foundation has released this data. It's nationwide; LaSalle County ranked 65 out of 102 counties in health outcomes and 94 out of 102 in health factors. The department used these statics with other community health officials and for the IPLAN (Illinois Project for Local Assessment of Needs) meeting.

Ms. Kerestes stated the department participated in a fire drill on March 30th. We are working on a system to account for everyone that is present at the department on a given time.

Ms. Kerestes was asked to speak at the Illinois Health Facilities and Services review board to approve the certificate of exemption to the merger of OSF and Ottawa Regional Hospital. Floyd Palmer, with the area chamber of commerce and Bob Eschbach, the Mayor of Ottawa, also spoke in favor of the merger and it approved unanimously.

Ms. Kerestes stated the IPLAN meeting was on March 29th at the EOC building. Twenty IPAN committee members attended. They helped the department develop our community health needs assessment plan for the next five years. The results for the top three priorities in order were substance abuse, family violence and obesity. The committee also discussed county risk factors, barriers, direct and indirect contributing factors, proven intervention strategies and health outcomes for all three priorities. The department will then review and write the IPLAN, review it again with the committee, and then submit to the Board of Health and the State of Illinois.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's March 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's March 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's March 2012 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

Ms. Kerestes discussed the update on the school based dental services, and gave the Board Members a memorandum stating that Dr. Benavides will be at a dental meeting in Springfield at the end of the month. He will be speaking with Dr. David Miller, IDPH Chief Oral Health Officer, and Mr. Greg Johnson, Executive Director of the Illinois State Dental Society, as well as Illinois Representatives and Senators. Dr. Benavides will provide information to Ms. Kerestes in his findings. She also provided the Illinois State Dental Society overview and background facts on School Based Oral Health Prevention Programs, included in the packet.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

Motion by Mr. Kaminky seconded by Mr. Weber to go into executive session for reasons of personnel. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Weber seconded by Dr. Maguire to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

No action was taken.

ADJOURNMENT

Motion by Mr. Weber seconded by Ms. Carretto to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of

Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

5/17/2012

A meeting of the LaSalle County Board of Health was held on May 17, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes.
Dr. Maguire arrived at 9:05 a.m.

AGENDA

Motion by Mr. Weber seconded by Ms. Carretto to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Kaminky seconded by Mr. Weber to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "Viewpoint", an Illinois Public Health Association publication, enclosed in the packet. Mr. Johnson pointed out the health care cost nationwide currently make up one-sixth of the gross domestic product, and by 2020 it is projected to be at one-fifth. He also brought to their attention the IDPH budget funding for the Local Health Protection grant has been restored, and has general support from the Legislature to be maintained.

Treasurer's Report – Lou Weber

After a discussion of the April 2012 bills, a motion was made by Mr. Weber seconded by Mr. Wayland to approve the payment of bills. A roll call vote was taken:
Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that the Assistant Attorney General states that any elected or appointed board member must take the on-line training for the Open Meetings Act. Ms. Kerestes will collect these certificates of completion by the end of 2012.

Ms. Kerestes stated that the department fielded a call regarding obesity and the IPLAN. The department has also been preparing grant applications. A grant application was completed in the emergency preparedness carry-over funds. The local health departments can apply for additional funding through IDPH, funded by the CDC. The Local Health Protection Grant was completed and funding for that was restored after being cut last year. Other applications for grants are being worked on or waiting to be received.

Ms. Kerestes stated conferences attended were the following: Illinois Healthcares at Starved Rock, Dr. Sheridan, spoke on sexual abuse, School Officials Meeting at the Knight of Columbus in Ottawa, 13th Judicial Juvenile Justice Meeting at the Civic Center, in Mendota, Dr. Sullivan spoke on female violence.

Ms. Kerestes reported a Hospital Taskforce Meeting was held at the department on April 20. The department was also involved in a SNS incident in which a long-term care facility within the county experienced an influenza outbreak. We aided the facility with our SNS antiviral stockpile, and traveled to St. Francis Hospital, in Peoria, for other antivirals that were needed.

Ms. Kerestes informed the Board Members she received a letter from the Association of Boards of Health stating there is a town hall meeting on May 30, at 12:00pm, via a conference call.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's April 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's April 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's April 2012 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

Dr. Benavides presented an update on the dental sealant program. He attended a meeting of the State Dental Society and provided statistics on Public Aid spending. David Miller is head of the Oral Health Program for the state and was also at the meeting. The department will be filling out a freedom of information form, for the State Oral Health Program, and hopefully obtain school provider information and their sealant retention in the state of Illinois. Dr. Benavides stated that on June 5, he will be attending the School Superintendant meeting, in Seneca, where he will address the topic of school providers and their accountability for sealant retention. The goal of the information request is to provide School Superintendants with pertinent information concerning school dental providers and their accountability.

NEW BUSINESS

Ms. Kerestes presented to the Board Members a request to spend \$25,000 of local tax dollars to supplement the shortfall of funds allocated to pay providers in the Illinois Breast and Cervical Cancer Program. This allocation will sustain the department through the remainder of the grant fiscal year, June 30, 2012. Currently, patient care stands at \$117,000 and will not cover the caseload of 520 women. The State of Illinois will readjust the funding accordingly to caseload in the 2013 budget. This amount would cover sixteen clients currently on a waiting list for services, pending additional funding for the program, as well as any additional clients seeking services in this grant cycle.

Motion by Mr. Kaminky seconded by Dr. Benavides to accept the request for allocation of funds. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

EXECUTIVE SESSION

Motion by Mr. Weber seconded by Ms. Carretto to go into executive session for reasons of personnel. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Kaminky seconded by Ms. Allender to come out of executive session and back into regular session. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

No action was taken.

ADJOURNMENT

Motion by Dr. Maguire seconded by Dr. Benavides to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

6/21/2012

A meeting of the LaSalle County Board of Health was held on June 21, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes. Mr. Wayland arrived at 9:05 a.m.

AGENDA

Motion by Mr. Weber seconded by Ms. Carretto to revise the agenda to begin with a presentation from Dr. Benavides dealing with unfinished business.

Motion passed unanimously.

Dr. Benavides stated he gave a presentation to the Superintendents of Schools throughout LaSalle County, in Seneca, stating his concerns about sealant retention rates. He let them know that the Board of Health is submitting a Freedom of Information to the State, requesting retention rates for companies in Illinois that perform school clinics. Dr. Benavides let the State Dental Society know that we want this information to tell schools which companies have good retention rates, and which companies have poor retention rates.

Ms. Kerestes stated that she sent out a freedom of information request on June 1, and received an answer back on June 18. She received a list of counties that participate in the dental sealant grant, along with their retention rates. Ms. Kerestes failed to receive a list of providers that the Health Department's use. She then sent an email out to Public Health Administrators, requesting which providers they use in their dental sealant program. She is still obtaining this information. Currently, she stated a lot of the schools in LaSalle County use Orland Park Dental Services (OPDS), which is the provider we are contracted with, along with schools in McLean and Winnebago counties. OPDS has a high 90's dental sealant retention rate. Miles of Smiles and Dr. Brown are also used by several counties with high retention rates. There are certain providers that refuse to contract with counties; therefore, the counties cannot retain retention rates.

Ms. Kerestes spoke with Jim Carlson, the Regional Superintendent of Schools. He stated to Ms. Kerestes he understood that the Health Department was going to collect information on the providers for the dental sealant program, and if Superintendents want to know about the provider, they could call Ms. Kerestes.

MINUTES

Motion by Mr. Weber seconded by Ms. Allender to accept the minutes as written.

Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" notes. Mr. Johnson also attended a FAIRCOM meeting on June 15 at Coal City.

Treasurer's Report – Lou Weber

After a discussion of the May 2012 bills, a motion was made by Mr. Weber seconded by Mr. Wayland to approve the payment of bills. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that a news release was sent out stating a bird in LaSalle County tested positive for West Nile Virus, in the town of LaSalle.

Ms. Kerestes stated the last several weeks the department has been working on a new grant. It is a Community Transformation Grant from the Center of Disease Control (CDC). The department partnered with the Coalition against Tobacco. The Coalition will service the grant and the department will administer it. The Coalition sought this grant for LaSalle County based on the county's health rankings of tobacco use, physical inactivity and obesity rates. The Coalition will focus on worksite wellness in tobacco and obesity, as well as campus fee tobacco use. The Coalition will subcontract mini-grants to area organizations. The department would focus more on obesity, including healthier choices in vending machines

Ms. Kerestes stated the department had the LTAR review, which is the annual review for the Emergency Preparedness Grant. The department scored an eighty-nine score on the report. Ms. Kerestes, Ms. Pozzi and Ms. Osborn took two on-line courses for Public Information Officers to meet deliverables for the grant.

Ms. Kerestes informed the Board Members that Mary Holland was at the department with representatives from the County's property and liability insurance to review the worksites for coverage.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's May 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's May 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's May 2012 report on the Environmental Health Division highlights is attached to these minutes.

Mr. Pumo commented on the letter from the United States Environmental Protection Agency (USEPA), sent to Mr. Johnson, President of the Board of Health, and the Board members. This letter is to inform the Board Members of the high level of radium in the drinking water in the Village of Ransom. Mr. Pumo stated that the Health Department does not regulate the municipal water supplies. The USEPA was asking for a letter of support because the school district continues to use the water and prepare food with it. They would also like us to recommend the school use bottled water for food preparation and consumption. The Village of Ransom has been in violation since 2005, but had not yet complied. After a discussion on this topic, the Board Members decided to write a letter of response and acknowledgement rather than a letter of support, since the State regulates the municipal water supply.

UNFINISHED BUSINESS

Presented in the Agenda.

NEW BUSINESS

Ms. Kerestes requested to approve and sign the "Illinois Project for Local Assessment of Needs (IPLAN)" document, so that it may be forwarded to the Illinois Department of Public Health, for final approval. The document was enclosed in the Board of Health packet for review. The IPLAN document is a required document for Health Department certification every five years. Ms. Kerestes summarized the IPLAN for the Board Members and reminded them it is the Committee's IPLAN; the department hosts the committee's meeting and states their decisions. Once the plan is approved, the health officer from Illinois Department of Public Health will come and review other health department documents for recertification, which allows us to apply for grants and contracts.

Motion by Dr. Maguire seconded by Mr. Weber to approve and sign the IPLAN Approval document.

Motion passed unanimously.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Ms. Allender seconded by Ms. Carretto to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

7/19/2012

A meeting of the LaSalle County Board of Health was held on July 19, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto - Yes, Ms. Allender – Yes, Dr. Maguire – Yes. Don Kaminky arrived at 9:05 a.m.

AGENDA

Motion by Mr. Wayland seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Ms. Allender to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" notes from Pete Hughes.

Treasurer's Report – Lou Weber

After a discussion of the June 2012 bills, a motion was made by Mr. Weber seconded by Dr. Maguire to approve the payment of bills. A roll call vote was taken:
Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes congratulated Ms. Potter on her retirement. Ms. Potter has been the supervisor of Personal Health for five years, and has been with the department for thirteen years.

Ms. Kerestes informed the Board Members that a news release was sent out for "National HIV Testing Day" and information of "Beat the Heat", listing cooling areas in the County.

Ms. Kerestes informed the Board Members that Ms. Barrie and Ms. Dougherty attended the Tazewell County Public Information Officer training. City Officials from Joplin, Missouri spoke on how they managed the devastating tornado that struck there. Ms. Kerestes stated the Emergency Preparedness Grant FY 2012 has been increased and extended along with the FY 2013 Grant. Those Grants should be completed soon. Ms. Osborn performed 300 and 400 training in Emergency Preparedness for Public Health. The department had nuclear training for all staff, provided by IEMA and ComEd Officials.

Ms. Kerestes informed the Board Members that the Tobacco, Women Infant and Children, Family Case Management, Healthworks and Safe Drinking Water Grants have been submitted. The department applied for a Community Transformation Grant, partnering with the Coalition against Tobacco, but will not hear back from the State until September.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's June 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's June 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's June 2012 report on the Environmental Health Division highlights is attached to these minutes. Mr. Pumo enclosed a response letter to USEPA regarding the drinking water in Ransom. Also enclosed is the "Food News You Can Use" Environmental Health Newsletter.

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

Ms. Kerestes requested to approve the LaSalle County Health Department 2011 Annual Report. Motion by Mr. Kaminky seconded by Mr. Weber to accept and distribute the Health Department Annual Report. Motion passed unanimously.

Ms. Kerestes requested approval of the Department of Human Services FY 2011 Financial Report. The outside auditor for LaSalle County prepared this report on expenses for 2011, to comply with the "Single Audit Act". Motion by Mr. Weber seconded by Ms. Carretto to

approve and sign the DHS FY 2011 Financial Report. Motion passed unanimously.

Ms. Kerestes requested approval of the 2012 Bureau County Dental Clinic Agreement. Fees are based upon the previous year's client visits. After a discussion on the agreement, a motion by Dr. Maguire seconded by Mr. Wayland to accept and sign the 2012 Bureau County Dental Agreement. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Ms. Kerestes requested approval of the 2013 Health Department Budget Proposal. Ms. Kerestes explained the revenues and expenses to Board Members and addressed questions. Motion by Mr. Wayland seconded by Dr. Maguire to approve and sign the 2013 Health Department Budget and forward to the auditor. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

EXECUTIVE SESSION

Motion by Mr. Weber seconded by Ms. Allender to go into executive session for reasons of personnel. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Ms. Allender seconded by Mr. Weber to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,
Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

No action was taken.

ADJOURNMENT

Motion by Ms. Carretto seconded by Ms. Allender to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

8/16/2012

A meeting of the LaSalle County Board of Health was held on August 16, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire arrived at 9:05 a.m.

AGENDA

Motion by Mr. Wayland seconded by Ms. Carretto to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Kaminky seconded by Mr. Wayland to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, Bill Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" notes from Pete Hughes, Executive Director.

Treasurer's Report – Jack Wayland

After a discussion of the July 2012 bills, a motion was made by Mr. Wayland seconded by Dr. Maguire to approve the payment of bills. A roll call vote was taken:
Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that a media contact was made for a "back to school" immunization on Pertussis. A new law went into effect with children entering sixth and ninth grades to get the Tdap immunization. The department also talked to the media about mosquito activity and the drought. More disease carrying mosquitoes might be

abundant due to breeding in small stagnant areas. The Illinois Department of Public Health sent a News Release regarding the first case of H3N2v in Coles County. It is a flu virus associated with direct contact with pigs.

Ms. Kerestes informed the Board Members that the department is working on a facebook page. A page has been created, but it has not published yet. The staff needs to review the page prior to publishing, along with establishing policies and procedures for the staff that are monitoring the facebook page.

Ms. Kerestes informed the Board Members that the building lease expires on January 31, 2013. Mr. Hicks stated that no changes will take place within this next year concerning the lease.

Ms. Kerestes informed the Board Members the 20th Annual Food Service Seminar will be on September 10, 2012, from 8 to 12, at Pitstick in Ottawa. This seminar will fulfill employees and individuals educational requirements for food permits.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's July 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's July 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's July 2012 report on the Environmental Health Division highlights is attached to these minutes. Mr. Pumo enclosed a response letter to USEPA regarding the drinking water in Ransom. Also enclosed is the "Food News You Can Use" Environmental Health Newsletter.

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

There is no unfinished business.

EXECUTIVE SESSION

Motion by Mr. Kaminky seconded by Ms. Allender to go into executive session for reasons of personnel. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Ms. Carretto seconded by Mr. Wayland to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

No action was taken.

ADJOURNMENT

Motion by Mr. Wayland seconded by Dr. Maguire to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

9/20/2012

A meeting of the LaSalle County Board of Health was held on September 20, 2012. The meeting was called to order by Vice President, Mr. Wayland at 9:00 a.m.

Roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

Dr. Maguire arrived at 9:05 a.m.

AGENDA

Motion by Mr. Weber seconded by Ms. Allendar to accept the agenda as written.

Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Mr. Kaminky to accept the minutes as written.

Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - Vice President, Jack Wayland

Mr. Wayland brought to the Board's attention the "FAIRCOM" notes from Pete Hughes, Executive Director, and the change of the meeting date. Mr. Wayland also brought to the Board's attention the "Viewpoint" newsletter, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the August 2012 bills, a motion was made by Mr. Weber seconded by Dr. Benavides to approve the payment of bills and to approve the changed format for the monthly claims report. A roll call vote was taken:

Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,

Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes presented the Board Members with a spread sheet, produced by the

department, detailing the bills for the month which have not been audited. Ms. Kerestes requested that next month, this report be used and send in the board packets, and if there are any changes to the report, they would be presented in the board meeting. This would give the department an extra week to submit bills to the County. If this procedure works well, the department would like to standardize this change.

Ms. Kerestes informed the Board Members a copy of the 2011 LaSalle County Audit was enclosed in their packet, with the Health Department portion flagged. On completion of the annual financial report, the department will mail copies to several other agencies.

Ms. Kerestes informed the Board Members of the 2012 flu clinic schedule, enclosed in the packet. The cost for children and adults is \$25.00 for the flu, children that qualify for the VFC is \$10.00, and the pneumonia is \$70. Ms. Kerestes informed the Board Members the flu clinic schedule was included in a media release.

Ms. Kerestes introduce Sue Sittig as a new public health nurse in the Family Health Division.

Ms. Kerestes informed the Board Members the Environmental Health staff conducted their 20th Food Service Seminar at Pitstick Pavilion. There were 104 participants present. The seminar fulfills educational requirements for certain restaurants, and three CEU's to the food service managers.

Ms. Kerestes informed the Board Members as of September 18, there were 104 human cases of West Nile, and 3 human deaths. The average median age was 56 years old, the youngest being 9, the oldest being 82. There were 49 counties with positive human, bird, mosquito and/or horse cases. There were 90 positive birds, 3688 positive mosquitoes, and 5 positive horses.

Ms. Kerestes informed the Board Members the department attended several health fairs sponsored by the Center of Susan Rezin in Peru. One at Parkside School for children and one at Peru Eagles for seniors. The county also had its own employee health fair. Ms. Kerestes attended an Adam Kinzinger forum, presented by the Illinois Rural Health Association, on pending healthcare legislation issues, at Perry Memorial Hospital, in Princeton. There is pending legislation regarding children's sealants and case management in school based clinics.

Ms. Kerestes informed the Board Members the department is selling quilt raffle tickets to be drawn at the Burgoo in Utica. The proceeds go to the Illinois Breast and Cervical Cancer Program.

Ms. Kerestes informed the Board Members that Malia Gross, the TB nurse at the Health Department, won an award at the ICOT Conference on August 30, for outstanding service in the fight against tuberculosis.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's August 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's August 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's August 2012 report on the Environmental Health Division highlights is attached to these minutes. Also enclosed is the "Food News You Can Use" Environmental Health Newsletter.

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

There is no unfinished business.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Maguire seconded by Mr. Wayland to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

10/18/2012

A meeting of the LaSalle County Board of Health was held on October 18, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m.

Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

AGENDA

Motion by Mr. Weber seconded by Dr. Benavides to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Ms. Allendar to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - William Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" notes from Pete Hughes, Executive Director. Mr. Johnson stated the next meeting will be October 26 in Coal City. Mr. Johnson also brought to the Board's attention the "Times" article on Dr. Harbeck.

Treasurer's Report – Lou Weber

After a discussion of the September 2012 bills, a motion was made by Mr. Kaminky seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes presented the Board Members with the 2013 LaSalle County Board of Health Meeting Schedule. All meetings will be held the third Thursday every month at 9am.

Ms. Kerestes informed the Board Members that October is “Fire Safety” month; the staff attended a county employee training on fire safety and practiced putting out fires with fire extinguishers’. October is also “Breast Cancer Awareness” month. Staff attended the Burgoon in Utica, raffling off the quilt which was provided by the Quilter’s Guild. The money collected for quilt tickets is donated for services, for women who do not qualify for the Illinois Breast and Cervical Cancer Program.

Ms. Larsen and Ms. Dougherty attended “Volley for a Cure”, at LaSalle Peru High School. The LP girl’s volleyball team put together prizes to be raffled. Ms. Larsen and Ms. Dougherty also plan to be guests on the WCMY morning café, to discuss the department’s Breast and Cervical Cancer Program.

Ms. Kerestes provided other media contacts regarding the nationwide Meningitis outbreak and a release on West Nile Virus, with a crow testing positive for West Nile in Mendota. Testing for West Nile ended October 15, with stats in Illinois as follows: 211 human cases, 9 human deaths, 58 years was the media human age of cases, 9 years was the youngest case and 89 was the oldest, 53 counties tested positive with human, birds, and mosquitoes, 108 positive birds, almost 4,000 positive mosquito batches, and 7 positive horses.

Ms. Kerestes informed Board Members the department published a “facebook” page in September. The Page is monitored daily by staff, and health department programs are highlighted.

Pertaining to Emergency Preparedness, Ms. Kerestes informed Board Members that the Health Department’s Response Team performed a “hot wash” after the adenovirus outbreak at Hightide Resort. Staff performed required online training for the PHEP grant. Ms. Pozzi and Ms. Osborn participated in a regional Public Health Emergency Preparedness conference call. Ms. Barrie, Ms. Dougherty and Ms. Kerestes attended a Public Information Officer’s Meeting. Ms. Kerestes attended a county LEPC Meeting and had a call down drill for Incident Command on response time. Ms. Larsen attended the LaSCART Meeting.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s September 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s September 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s September 2012 report on the Environmental Health Division highlights is

attached to these minutes. Also enclosed is the “Food News You Can Use” Environmental Health Newsletter.

UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

Ms. Kerestes stated the 2013 Annual Election of Board of Health Officer ballots are enclosed in the packet. The ballots will be collected in next months meeting.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Mr. Wayland seconded by Mr. Weber to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

11/15/2012

A meeting of the LaSalle County Board of Health was held on November 15, 2012. The meeting was called to order by Vice President, Mr. Wayland at 9:00 a.m.

Roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

AGENDA

Motion by Mr. Weber seconded by Ms. Allendar to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Kaminky seconded by Mr. Weber to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - Vice President, Jack Wayland

Mr. Wayland brought to the Board's attention the "FAIRCOM" meeting notes, from Pete Hughes, Executive Director, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the October 2012 bills, a motion was made by Mr. Weber seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken:

Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Mr. Benavides – Yes, Ms. Allender – Yes.

Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that a departmental organization chart is enclosed in the packet. This chart reflects the vacant positions open at the Health Department in response to budget cuts. Also enclosed is a Board of Health contact information sheet with updates for Board Members.

Ms. Kerestes informed the Board Members that November 15 is the “Great American Smoke Out”, and the department put out a media release and posted information on their Facebook page. The CDC has recognized the week of November 12 through 18, as “Get Smart about Antibiotics” week. Ms. Dougherty took media calls which included resistant bacteria questions. Also, on our Facebook page, Ms Barrie has highlighted food safely tips for the holidays coming up. Health Department information was presented at a senior expo in Streator. The presentation was by Edward D. Jones. Ms. Kerestes informed the Board Members that this year’s flu clinics have been extra busy. The last flu clinic will be November 30, at the Health Department, but daily walk-ins are welcome.

Ms. Kerestes informed the Board Members of the PHEP extension grant and several purchases made for that grant, including ipads and a Smartboard.

Ms. Kerestes informed the Board Members that Andrea Parker, with the Illinois Department Public Health, came to the department for the five year recertification. She reviewed the department to make sure it is following the Administrative Code, which are the laws that are required for a Local Health Department to follow. The department will await a letter from the Director of Public Health with a new certification.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s October 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s October 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s October 2012 report on the Environmental Health Division highlights is attached to these minutes. Also enclosed is the “Food News You Can Use” Environmental Health Newsletter.

UNFINISHED BUSINESS

Ms. Kerestes provided the results of the FY 2013 Annual Election for Board of Health Officers. There were no changes in the election concluding to following: Bill Johnson as President, Jack Wayland as Vice President, Lou Weber as Treasurer, and Don Kaminky as Secretary.

Motion by Ms. Allendar seconded by Dr. Benavides to accept the results of the election.
Motion passed unanimously.

NEW BUSINESS

There is no unfinished business.

EXECUTIVE SESSION

Motion by Mr. Weber seconded by Ms. Carretto to go into executive session for reasons of personnel. A roll call vote was taken:

Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Ms. Carretto seconded by Mr. Weber to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes,
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Wayland seconded by Mr. Kaminky to approve and not release the executive session minutes for the following dates: Feb 16, April 19, May 17, July 19 and Aug 16 of 2012.

ADJOURNMENT

Motion by Mr. Weber seconded by Ms. Allendar to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

12/20/2012

A meeting of the LaSalle County Board of Health was held on December 20, 2012. The meeting was called to order by President, Mr. Johnson at 9:00 a.m.

Roll call was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Carretto - Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire - Yes.

AGENDA

Motion by Dr. Maguire seconded by Ms. Carretto to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Kaminky seconded by Ms. Allender to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report - President, William Johnson

Mr. Johnson brought to the Board's attention the "FAIRCOM" minutes, and the "Viewpoint", the Illinois Public Health Association newsletter, both enclosed in the packet.

Treasurer's Report – Jack Wayland

After a discussion of the November 2012 bills, a motion was made by Mr. Kaminky seconded by Dr. Maguire to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes..
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration - Julie Kerestes

Ms. Kerestes enclosed, in the Board of Health packet, a "Save The Date" flyer, on an "Onsite Wastewater Workshop", to be held on February 11, 2013. This flyer was sent to sewage contractors in LaSalle County and local health departments.

Ms. Kerestes informed the Board Members that the department applied to the Department of Professional Regulations for continuing education hours. The department is looking for co-sponsorship with other statewide environmental health groups. The registration will be sent out soon with a minimal fee for lunch. National speakers will be discussing the new sewage disposal regulations in Illinois with the NPDES permitting.

Ms. Kerestes informed the Board Members that the department celebrated “World’s AIDS Day”, by holding an after hours clinic for free HIV/AIDS testing. A presentation was given at Streator High School, a media release was sent out, and staff spoke on WCMY Second Cup Talk Show, regarding World’s AIDS Day.

Ms. Kerestes informed the Board Members that we posted information on National Influenza Vaccination Week and holiday food safety on our facebook page.

Ms. Kerestes informed the Board Members that she gave a Health Department report to the new appointed County Board Committee, for Superintendent of Schools, School Services and the Health Department.

Ms. Kerestes informed the Board Members that the statistics for West Nile Virus for the State of Illinois are as follows: In 2012 , there were 278 cases of West Nile, 10 human deaths, 58 was the median age, 9 years was the youngest, 89 was the oldest, 55 counties were either positive for humans, birds or horses, 108 positive birds (2 in LaSalle County), close to 4,000 positive mosquitoes, 7 positive horses.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s November 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s November 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s November 2012 report on the Environmental Health Division highlights is attached to these minutes. Also enclosed is the “Food News You Can Use” Environmental Health Newsletter.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented a revision to the LaSalle County Health Department Salary Schedule, with the addition of the Job Title, “Associate Environmental Health Practitioner”. This revision encourages employees to get licensed for larger pay increases. After discussion, a motion by Mr. Kaminky seconded by Ms. Carretto to approve the new title in the salary schedule.

Motion passed unanimously.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Mr. Kaminky seconded by Dr. Benavides to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health