

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

1/17/2013

A meeting of the LaSalle County Board of Health was held on January 17, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m.  
Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Don Kaminky – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire - Yes. Mr. Wayland arrived at 9:05.

**AGENDA**

Motion by Mr. Weber seconded by Ms. Allender to accept the agenda as written.  
Motion passed unanimously.

**MINUTES**

Motion by Mr. Kaminky seconded by Dr. Benavides to accept the minutes as amended.  
Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, William Johnson

Mr. Johnson brought to the Board's attention to the "FAIRCOM" meeting, in Coal City, on January 18.

Treasurer's Report – Lou Weber

After a discussion of the December 2012 bills, a motion was made by Mr. Weber seconded by Mr. Kaminky to approve the payment of bills. A roll call vote was taken:  
Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,  
Mr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes introduced Bethanie Brooks, an intern from Western Illinois University. She is majoring in Emergency Management and will be working in our Emergency Preparedness Program.

Ms. Kerestes brought to the Board Members attention, the Wastewater Workshop agenda, enclose in the packet. It will be held February 11, 2013 at Celebrations in Utica. The Department will be hosting the workshop with speakers from the State concerning new NPDES (National Pollutant Discharge Elimination System) requirements.

Ms. Kerestes informed the Board of Health Members that January is “Cervical Cancer” month, a news release what sent, along with posting on our website and a link to our facebook page. January 6 through the 12, is folic acid awareness week, also with a link on our facebook page with a CDC quiz on folic acid. We also had media contact and linked news articles regarding flu to our facebook page. The department has been working in conjunction with the hospital task force, hospital Public Information Officer’s, and long-term care facilities concerning control measures for influenza. The department had an anti-viral distribution with our SNS supply to the LaSalle County Veterans Home. In LaSalle County there were 4 cases of reportable ICU flu, with the median age of 50. Illinois State statistics on ICU cases of influenza as of this date are the following: 638 reportable ICU cases of influenza, 27 reportable deaths. Out of 52 specimens, 35 were positive for influenza A, (33 were H3N2), and 2 positive for influenza B. CDC nationwide statistics were 1,253 specimens tested, at 62 locations in the United States, 385 were tested positive for influenza A, (369 were H3N2), 53 were influenza B, 97 were other respiratory viruses. The vaccine is 62% effectiveness. New guidelines are now out stating the department cannot distribute anymore anti-virals for our SNS supply. CDC has designated those anti-virals for pandemic use only.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s December 2012 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s December 2012 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s December 2012 report on the Environmental Health Division highlights is attached to these minutes. Also enclosed is the “Food News You Can Use” Environmental Health Newsletter.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Mr. Wayland seconded by Mr. Weber to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

2/21/2013

A meeting of the LaSalle County Board of Health was held on February 21, 2013. The meeting was called to order by Vice President, Mr. Wayland at 9:00 a.m. Roll call was taken: Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Allender – Yes, Dr. Maguire – Yes, Dr. Benavides – Yes via phone.

**AGENDA**

Motion by Ms. Allender seconded by Dr. Maguire to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Mr. Kaminky seconded by Ms. Allender to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - There was no President's report.

Treasurer's Report – Jack Wayland

After a discussion of the January 2013 bills, a motion was made by Mr. Kaminky seconded by Dr. Maguire to approve the payment of bills. A roll call vote was taken: Mr. Wayland – Yes, Don Kaminky – Yes, Ms. Allender – Yes, Dr. Maguire – Yes, Dr. Benavides – Yes via phone. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

There was no Administrative report.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's January 2013 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's January 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's January 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Dr. Maguire seconded by Ms. Allender to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

3/21/2013

A meeting of the LaSalle County Board of Health was held on March 21, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

**AGENDA**

Mr. Johnson explained that two gentlemen were attending the meeting that would like to speak after the Agenda and Minutes were adopted.

Motion by Mr. Weber seconded by Mr. Wayland to accept the agenda as written.

Motion passed unanimously.

**MINUTES**

Motion by Dr. Maguire seconded by Ms. Allender to accept the minutes as written.

Motion passed unanimously.

**CITIZEN COMMENTARY**

Two gentlemen, Mr. Bill Leslie and Mr. Ken Wyse attended the meeting, presenting their residential concerns with the water supply in Wedron, and the observational wells that Wedron Silica wants to install.

**REPORTS OF THE OFFICERS**

President's Report - President, William Johnson

Mr. Johnson brought to the Board's attention to the "FAIRCOM" meeting notes and the LaSalle Station appraisal.

Treasurer's Report – Lou Weber

After a discussion of the February 2013 bills, a motion was made by Mr. Wayland seconded by Dr. Maguire to approve the payment of bills. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes,

Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

## **REPORTS OF THE DEPARTMENTS**

### Administration - Julie Kerestes

Ms. Kerestes informed the Board Members that Liz Cannon is the new Associate Environmental Health Practitioner, but she could not attend the meeting. Ms. Kerestes also introduced Sarah Evans, the new Public Health Nurse with the Personal Health Division.

Ms. Kerestes informed the Board Members in the area of Media, the LaSalle County Health Department sent out a News Release announcing "World TB" Day on Sunday, March 24. It's the 131<sup>st</sup> anniversary of the discovery of the Tuberculosis basillis. This year's theme is, "Stop TB in my lifetime", and its design is to build public awareness that Tuberculosis today remains an epidemic in much of the world, causing deaths of millions of people each year. It is also "Youth Violence Prevention" week, March 18 through 22. IDPH has launched a public awareness campaign with media appearances by the Director, and website and social media information. The department had media contact with Chicago's CBS News and the Times, on a sewer system problem in Utica at an unlicensed mobile home park. The department also attended a Public Information Officers meeting.

Ms. Kerestes informed the Board Members that we have been working with Sandy Panzica, along with Julie Drake, regarding information on a county plan with AT&T. This would be a three year contract that would save the county considerable money.

Ms. Kerestes informed the Board Members that we had a credit card reader installed at the front desk for payment of immunizations and environmental services.

Ms. Kerestes informed the Board Members that Ms. Barrie and Ms. Kerestes preformed a safety walk through the building with the County property and liability firm. Ms. Kerestes is also investigating rental insurance for the WIC sites.

### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's February 2013 reports on the Health Education highlights are attached to these minutes.

### Personal Health Division - Cathy Larsen

Ms. Larsen's February 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's February 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**EXECUTIVE SESSION**

Motion by Ms. Carretto seconded by Mr. Weber to go into executive session for reasons of personnel. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Weber seconded by Dr. Benavides to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

No action was taken.

**ADJOURNMENT**

Motion by Dr. Maguire seconded by Dr. Benavides to adjourn the meeting.

Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health



**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

4/18/2013

A meeting of the LaSalle County Board of Health was held on April 18, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes. Mr. Kaminky arrived at 9:12 a.m.

**AGENDA**

Ms. Kerestes informed the Board Members that Mr. Kaminky will share insurance information on WIC sites under VII - New Business. Also, Ms. Pozzi will give an update on LaSalle County flooding.

Motion by Mr. Weber seconded by Ms. Allender to accept the agenda with the additions above.

Motion passed unanimously.

**MINUTES**

Motion by Mr. Wayland seconded by Mr. Weber to accept the minutes as written with a spelling correction.

Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, William Johnson

Mr. Johnson had no report this month.

Treasurer's Report – Lou Weber

After a discussion of the March 2013 bills, a motion was made by Mr. Weber seconded by Dr. Benevides to approve the payment of bills. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

## **REPORTS OF THE DEPARTMENTS**

### Administration - Julie Kerestes

Ms. Pozzi gave the Board Members an update on LaSalle County flooding. She informed them that the Emergency Management Agency (EMA) has a shelter activated at IVCC. Parts of Utica have been evacuated, and danger flooding issues in Mendota, Wedron, Utica, Streator, Sheridan, Ottawa, and areas by Fox River Resort. We have an official request from Utica to provide Tetanus vaccines. Due to the county wide event, we will provide those vaccines at the Health Department on a walk in basis. The Emergency Operations Center (EOC) is partially activated.

Ms. Kerestes updated the Board of Health Member contact list with Ms. Carretto's term extended for two more years; it is enclosed in the packet. Four other Board Member terms are up in June 2013, they will require reappointments at that time. These reappointments will be on the agenda for May's Board of Health meeting.

Ms. Kerestes informed the Board Members in the area of Media, the LaSalle County Health Department sent out a News Release on "Public Health Week" starting on April 1<sup>st</sup>. The theme was "Public Health is not Return on Investment (ROI), Saves Lives Saves Money".

Ms. Kerestes informed the Board Members that in 2012, Illinois stopped adult Medicaid with dental reimbursements. As a result, Ms. Rawlings from Bureau County Health Department informed Ms. Kerestes that the Bureau County dental clinic will be closing down and re-opening to serve on Fridays only with volunteer dentists. Ms. Rawlings thanked the Board for all their support in our contract with them in paying of LaSalle County residents. The Board Members discussed alternatives for dental needs in LaSalle County.

Ms. Kerestes informed the Board Members the 28<sup>th</sup> annual Teen Show Case was held in April. This years turn out was over 700 kids. The theme was "Be You to the Max", and held at Seneca's Oak Ridge Golf Course.

Ms. Kerestes informed the Board Members that Thursday, April 25<sup>th</sup>, the school health official's workshop will be held. We co-sponsor the workshop with the Regional Office of Education, at the Knights of Columbus.

Ms. Kerestes informed the Board Members that in Emergency Preparedness, we participated in a State run table top exercise with area hospitals on a plague release. Staff also participated in a table top on a food borne illness. The department received a draft copy of the Public Health Emergency Preparedness Grant, the application should follow shortly. Ms. Kerestes, Ms. Barrie and Ms. Dougherty are updating the CDC fact sheets and News Releases for all categories A, B and C on the Terrorist Weapon Check list. Ms. Kerestes attended a LEPC meeting, in which the annual exercise will be April 23<sup>rd</sup> and August 1<sup>st</sup>.

It's called "Operation Care". The event will be a train derailment in Ottawa with hazardous chemicals. The Department has also been monitoring H7N9 through the CDC Health Alert Siren, from Illinois Department of Public Health and Homeland Security. Latest information was given to Board Members.

Mr. Pumo provided an update on the Wedron contamination issue to the Board Members. The EPA has determined it's a severe health risk. As of April 3, three options were discussed. One being a hookup to the City of Ottawa water, second option to develop their own public water supply with deep wells outside the plum area, third option was to continue utilizing individual carbon units on each residence. Legal issues are also arising due to the situation and determination of the source. Mr. Pumo's concern is to provide a clean safe water source as quick as possible and secondary how fast they can extract the contaminate from the ground.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's March 2013 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's March 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's March 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ms. Kerestes reminded the Board Members that last month there was a fire a couple doors from our WIC site in Mendota. This occurrence prompted a concern of a need for renters insurance. Ms. Kerestes presented this concern to the County Board so they are aware of the WIC sites, where they are located, and the need for coverage. Mr. Kaminky will oversee the progress on this issue. Mr. Kaminky also is concerned about Cyber insurance and would like to encourage the County to look into that along with the renters insurance. This proposal will be on the agenda for action next month.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Dr. Maguire seconded by Dr. Benavides to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

5/16/2013

A meeting of the LaSalle County Board of Health was held on May 16, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

**AGENDA**

Motion by Mr. Weber seconded by Ms. Carretto to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Dr. Maguire seconded by Dr. Benevides to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, William Johnson

Mr. Johnson called the Board's attention to the "FAIRCOM" minutes concerning the taxing of windmills and ethanol plants, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the April 2013 bills, a motion was made by Mr. Kaminky seconded by Mr. Wayland to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes welcomed Bethanie Brooks, she is the department's new Emergency Response Specialist.

Ms. Kerestes informed the Board Members that she is in the process of writing a memo to Jerry Hicks recommending Mr. Johnson, Mr. Kaminky, Mr. Wayland and Dr. Maguire for reappointment to the Board of Health.

Ms. Kerestes informed the Board Members in the area of Media, May is “High Blood Pressure Education” month. The department posted a news release through the Illinois Department of Public Health on healthy lifestyle changes to reduce hypertension. One in three adults has high blood pressure in the U.S., and 1/3 of all adults in Illinois have been diagnosed with high blood pressure. To help keep blood pressure under control, a healthy diet and exercise are always important. Managing your stress and reducing sodium intake to no more than 1500 mg per day is very helpful. For the FY 2012, Illinois has issued a news release reporting the highest number of pertussis cases since 1950. Illinois had 2,026 cases of pertussis in 2012. This shows the need for childhood immunizations and booster shots. LaSalle County had 28 cases of pertussis last year.

Ms. Kerestes informed the Board Members that a news release was put out by the Illinois Department of Public Health announcing the Vector Control Grant award. LaSalle County is to receive \$22,788.

Ms. Kerestes informed the Board Members of flood water issue updates: April 18, the EOC went on full activation. The east side of Ottawa was on voluntary evacuation up to Shepherd Middle School. The County Nursing Home was completely evacuated. River Shore’s Nursing Home in Marseilles was in the process of evacuation to Rutland School and outlying nursing homes. A joint news release was put out with Emergency Management Agency, Highway, Sheriff and Red Cross, with information about our tetanus vaccine availability along with health and safety precautions during a flood. April 19, the department inspected the IVCC shelter. Food was brought in and prepared by the Salvation Army. We also distributed water test kits to the public to sample flooded wells. We fielded media calls related to tetanus, and Environmental Health (EH) did outreach to food service facilities and non-community water supplies, advising them of the need of inspections and sampling prior to reopening. April 22, we continued to administer tetanus, Environmental Health worked to get nursing homes up and running. They conducted an onsite at American Legion for food safety for Marseilles residents. Eighteen port-a-potties and six hand wash stations were placed in Marseilles for residents and staff. April 23, the department transferred 75 doses of Tdap to Marseilles EMS’s, and a total for vaccines administered was 224. EH staff opened the Marseilles Food Pantry, relocated due to flood, and worked with individual establishments to reopen. April 24, the department obtained additional Tdap/TD vaccines from local hospitals. We distributed masks from SNS supplies and brochures to flood affected areas, and posted information on cleaning up after a flood. April 25, EH fielded vector questions in reference to mosquitoes during flood waters. April 26, continued to work with public and business owners to reopen. April 29, total Tdap vaccinations were 475. Ms. Kerestes informed the Board Members that Ms. Roemer is working on the IEMA Public Assistance Program forms. LaSalle County has been declared a federal disaster area, and will be claiming \$24,220 to be reimbursed for our expenses.

Ms. Kerestes informed the Board Members she contacted Diana Rawlings about the Bureau County dental clinic. The clinic is scheduled for 3 full days for the next couple of weeks using volunteer dentists. Ms. Rawlings will look for a part-time dentist if the clinics remain full.

Ms. Kerestes informed the Board Members that Ms. Barrie and Ms. Dougherty attended a Public Information Officers Meeting in Peoria on May 1. Ms. Barrie updated the Regional News Releases for biological chemical agents used for terrorism.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's April 2013 reports on the Health Education highlights are attached to these minutes. A discussion on the Health Department's Website was addressed. Ms. Kerestes will seek to be put on the IT Committee's agenda.

Personal Health Division - Cathy Larsen

Ms. Larsen's April 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's April 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ms. Kerestes presented a Memo to the Board Members, requesting the LaSalle County Insurance Trust Committee to investigate and review the benefits of Cybersecurity Insurance. The department wants to help mitigate losses from potential cyber incidents or attacks. A motion by Mr. Wayland seconded by Dr. Benavides to request the Insurance Trust Committee to investigate Cybersecurity for the Health Department. Motion passed unanimously. The memo was passed around and signed by Board Members.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Mr. Wayland seconded by Mr. Weber to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health



**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

6/20/2013

A meeting of the LaSalle County Board of Health was held on June 20, 2013. The meeting was called to order by Vice President, Mr. Wayland at 9:00 a.m. Roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

**AGENDA**

Motion by Ms. Carretto seconded by Mr. Weber to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Ms. Allender seconded by Dr. Benevides to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - Vice President, Jack Wayland

Mr. Wayland called the Board's attention to the "FAIRCOM" minutes concerning the taxing of windmills and ethanol plants, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the May 2013 bills, a motion was made by Mr. Kaminky seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes. Motion passed unanimously.

**EXECUTIVE SESSION**

Motion by Mr. Weber seconded by Ms. Allender to go into executive session for reasons of personnel. A roll call vote was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes. Motion passed unanimously.

Motion by Mr. Weber seconded by Dr. Benavides to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

Motion passed unanimously.

No action was taken.

## **REPORTS OF THE DEPARTMENTS**

### Administration - Julie Kerestes

Ms. Kerestes informed the Board of Health Members that she provided a copy of the whole County Audit for 2012 for each member. Ms. Kerestes also included in their packet the updated Board Member list, with 3 year reappointment dates for Mr. Johnson, Mr. Wayland, Dr. Maguire and Mr. Kaminky, which were approved through the County Board.

Ms. Kerestes informed the Board Members in the area of Media, a News Release on avoiding tick borne diseases, informing residents to use 20 or 30% deet and check selves and pets after being in wooded areas. A News Release on the collection of dead bird surveillance starting on May 20 through October 15, and what birds are to be collected. On Facebook, the department posted IDPH's QuitLine and "World No Tobacco Day", which was May 31. On June 27, it's "National HIV Testing Day". That day the department will be testing with no appointments from 9 to 3:30.

Ms. Kerestes informed the Board Members that the department has been working on an In Person Counselor (IPC) Grant, for the Affordable Healthcare Act. This grant would help with the Medicaid expansion in Illinois. The local health department and other agencies would aid residents in the application process.

Ms. Kerestes informed the Board Members that she spoke with Randy Freeman about the website and spam issues. He responded saying the IT committee is working with a consultant to redesign a user friendly website for the county, and will check into the spam issue.

### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's May 2013 reports on the Health Education highlights are attached to these minutes.

### Personal Health Division - Cathy Larsen

Ms. Larsen's May 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's May 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ms. Kerestes presented to the Board Members the LaSalle County Health Department Annual Report 2012. Motion by Ms. Allender seconded by Mr. Weber to approve the 2012 Annual Report and distribute accordingly.

Motion passed unanimously.

**ADJOURNMENT**

Motion by Mr. Benavides seconded by Ms. Allender to adjourn the meeting.

Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

7/18/2013

A meeting of the LaSalle County Board of Health was held on July 18, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes. Ms. Allender arrived at 9:20.

**AGENDA**

Motion by Dr. Maguire seconded by Mr. Weber to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Mr. Kaminky seconded by Ms. Carretto to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, Bill Johnson

Mr. Johnson called the Board's attention to the "Viewpoint", the Illinois Public Health Association newsletter enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the June 2013 bills, a motion was made by Dr. Maguire seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members in the area of Media contacts, information was given on grilling/picnicking food safety tips for the 4<sup>th</sup> of July, along with cooling tips and ways to beat the heat. The DHS Office in Ottawa is the designated cooling center.

Ms. Kerestes informed the Board Members that July 3<sup>rd</sup>, Ms. Kerestes, Ms. Dougherty and Ms. Barrie attended a Public Information Officers (PIO) teleconference. The group is in the process of reviewing and updating our Public Information and Communication Plan. July 10<sup>th</sup> through the 14<sup>th</sup> was the LaSalle County 4-H Fair. In response to CDC Health Alert regarding outbreak of the H3N2 variant influenza at county fairs, the department made posters and provided hand sanitizer wipes for awareness of these outbreaks.

Ms. Kerestes informed the Board Members that the department will receive funding for the In Person Counselor (IPC) Grant, for the Affordable Healthcare Act. The department applied as a group through the Illinois Association of Public Health Administrators. The group was awarded 5 million. At this time we do not know how much the department will receive. Training for the grant will begin in mid-August.

#### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's June 2013 reports on the Health Education highlights are attached to these minutes.

#### Personal Health Division - Cathy Larsen

Ms. Larsen's June 2013 report on the Personal Health Division highlights is attached to these minutes.

#### Environmental Health Division - Ted Pumo

Mr. Pumo's June 2013 report on the Environmental Health Division highlights is attached to these minutes.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

Ms. Kerestes presented to the Board Members the Bureau County Dental Clinic Agreement. Motion by Mr. Weber seconded by Ms. Allender to approve the signing of the Bureau County Dental Clinic Agreement. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes. Motion passed unanimously.

Ms. Kerestes presented the annual financial report from the Department of Human Services (DHS) for fiscal year 2012. Motion by Mr. Weber seconded by Ms. Carretto to sign the report and return to DHS. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes. Motion passed unanimously.

**EXECUTIVE SESSION**

Motion by Ms. Allender seconded by Ms. Carretto to go into executive session for reasons of personnel. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.

Motion by Mr. Weber seconded by Dr. Maguire to come out of executive session and back into regular session. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.  
No action was taken.

**ADJOURNMENT**

Motion by Ms. Carretto seconded by Ms. Allender to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

8/15/2013

A meeting of the LaSalle County Board of Health was held on August 15, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

**AGENDA**

Motion by Mr. Weber seconded by Ms. Allender to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Ms. Carretto seconded by Mr. Weber to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, Bill Johnson

Mr. Johnson called the Board's attention to the "FAIRCOM" minutes, enclosed in the packet, noting the purpose of FAIRCOM is to protect the interest of taxing bodies.

Treasurer's Report – Lou Weber

After a discussion of the July 2013 bills, a motion was made by Mr. Weber seconded by Ms. Carretto to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes congratulated Karen Kirkman on her retirement from the Health Department on August 16.

Ms. Kerestes brought to the Board Members' attention the enclosed Food Seminar registration form, being held at Pitstick Pavilion, and invited anyone that wants to attend. This year the seminar has been expanded to Chamber of Commences and local businesses.

Ms. Kerestes informed the Board Members in the area of Media contacts, "WBBM" and "The Times" contacted us about an outbreak that occurred during a "Super Spartan Race" in Marseilles. There was over 5,000 people who participated in the race, 1,783 were interviewed regarding a rash they developed. Of the number interviewed, 1,283 (73%) of the race participants had developed a rash mostly on their stomach, arms and legs. Environmental Health and CD worked with IDPH to conduct an onsite survey of the venue and found many poison ivy plants. There was also a positive Pertussis case at a local day camp, with 21 probable cases with exposure and symptoms. Also in Media, the department received questions from "The Times" on hording nuisance and protocol on that issue.

Ms. Kerestes informed the Board Members that the department will receive \$126,464 funding for the In Person Counselor (IPC) Grant, for the Affordable Healthcare Act.

Ms. Dougherty met with Congressman Adam Kinzinger on August 7, in Mendota. She gave him a tour of our WIC site. Ms. Dougherty also worked a table at the employee health fair at the EOC. On July 19, there was a Hospital Task Force meeting.

#### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's July 2013 reports on the Health Education highlights are attached to these minutes.

#### Personal Health Division - Cathy Larsen

Ms. Larsen's July 2013 report on the Personal Health Division highlights is attached to these minutes.

#### Environmental Health Division - Ted Pumo

Mr. Pumo's July 2013 report on the Environmental Health Division highlights is attached to these minutes.

### **UNFINISHED BUSINESS**

There was no unfinished business.



**NEW BUSINESS**

Ms. Kerestes presented to the Board Members the LaSalle County Health Department Budget Proposal, FY 2014. Motion by Mr. Weber seconded by Ms. Allender to approve the Proposed Budget. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.  
Motion passed unanimously.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Ms. Allender seconded by Dr. Benavides to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

9/19/2013

A meeting of the LaSalle County Board of Health was held on September 19, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

**AGENDA**

Motion by Mr. Weber seconded by Ms. Carretto to accept the agenda as written. Motion passed unanimously.

**MINUTES**

Motion by Mr. Kaminky seconded by Ms. Allender to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, Bill Johnson

Mr. Johnson called the Board's attention to the "FAIRCOM" minutes, enclosed in the packet, noting the closing of the Vermont Yankee Nuclear Plant.

Treasurer's Report – Lou Weber

After a discussion of the August 2013 bills, a motion was made by Mr. Wayland seconded by Dr. Benavides to approve the payment of bills. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr Maguire – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members in the area of Media contacts, a press release on our first positive mosquito batch of West Nile Virus. Bureau County had a horse that died of the virus. Cook County had the first human fatality in the State in late August. There is also fourteen other human cases in Illinois with two human deaths, average median age is

60, 19 years being the youngest, 85 years being the oldest. There are 65 positive birds, 4 positive horses and over 2,000 positive mosquito batches.

Ms. Kerestes informed the Board Members that in social media for September, the department posted on facebook on a weekly basis for the “National Emergency Preparedness” month and “Food Safety” month. A press release was also issued for our flu shot clinics.

Ms. Kerestes informed the Board Members that the department received a check from FEMA for 18,081.71. This money covered the eligible 75% of our cost for the April flooding expenses in LaSalle.

Ms. Kerestes informed the Board Members that the department is still working on the outreach plan for the In Person Counseling (IPC) Grant, which is due the end of the month. Four staff went to the mandatory training and they are now taking a 20 hour on-line federal course. Ms. Larsen is attempting to track what other agencies in LaSalle are receiving funding for IPC to strategize an outreach plan. Our window for enrolling clients into the ACA is October 1, 2013 through March 30, 2014.

Ms. Kerestes informed the Board Members the Ms. Barrie, Ms. Dougherty and herself attended a “Public Information Officer” Meeting in Peoria on September 4. The annual “Food Service” seminar was held at Pitstick on September 9, there were 125 participants. It was a full day seminar, the morning consisted of business continuity planning, and the afternoon focused on food service information and education.

#### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s August 2013 reports on the Health Education highlights are attached to these minutes.

#### Personal Health Division - Cathy Larsen

Ms. Larsen’s August 2013 report on the Personal Health Division highlights is attached to these minutes.

#### Environmental Health Division - Ted Pumo

Mr. Pumo’s August 2013 report on the Environmental Health Division highlights is attached to these minutes.

Mr. Pumo re-instated the Semi-Annual Communicable Disease Report, which is sent to physicians, hospitals and clinics.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

Ms. Kerestes presented to the Board Members a review of the LaSalle County Health Department ByLaws, enclosed in the packet. After review of the ByLaws, a motion by Mr. Weber seconded by Dr. Benavides to approve the ByLaws. Motion passed unanimously.

Ms. Kerestes presented a revision and update to Appendix D of the LaSalle County Health Department Personnel Policies, Salary Schedule Proposal that would take effect on December 1, 2013. Motion by Dr. Maguire seconded by Mr. Wayland to approve the revised salary schedule. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.

## **EXECUTIVE SESSION**

Motion by Mr. Weber seconded by Ms. Allender to go into executive session for seasons of personnel. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.

Motion by Mr. Weber seconded by Ms. Allender to come out of executive session and back into regular session. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.  
Motion passed unanimously.  
No action was taken.

## **ADJOURNMENT**

Motion by Dr. Benavides seconded by Dr. Maguire to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

10/17/2013

A meeting of the LaSalle County Board of Health was held on October 17, 2013. The meeting was called to order by Vice President, Mr. Wayland at 9:00 a.m. A Roll call was taken: Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

**AGENDA**

Motion by Mr. Weber seconded by Ms. Carretto to accept the agenda with the omission of the executive session.

Motion passed unanimously.

**MINUTES**

Motion by Ms. Allendar seconded by Dr. Benavides to accept the minutes as written.

Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - Vice President, Jack Wayland

Mr. Wayland called the Board's attention to the "FAIRCOM" minutes, and the "Viewpoint", from the Illinois Public Health Association, both enclosed in the packet

Treasurer's Report – Lou Weber

After a discussion of the September 2013 bills, a motion was made by Mr. Weber seconded by Dr. Benavides to approve the payment of bills. A Roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes introduced Jamie Brandner, the new Environmental Health Practitioner, and Janet Rosborough who has been an intern in Personal Health.

Ms. Kerestes informed the Board Members, the 2014 Board of Health Meeting schedule is enclosed in the packet.

Ms. Kerestes informed the Board Members in the area of Media contacts, a press release stating that WIC will continue on a month to month basis during the governmental shutdown, and an article on childhood immunizations, our clinics and required vaccines was released. Flu information and our flu schedule were posted on Facebook along with “The Great Central U.S. Shake Out”, an earthquake drill to take place October 17. Also, on Facebook, a Proclamation by the Governor recognizing October as “Environmental Health Practitioner’s” month along with “Breast Cancer Awareness” month. The quilt was raffled at the Burgoo in Utica, the proceeds go toward screening for breast cancer when the IBCCP Grant cannot cover the cost.

Ms. Kerestes informed the Board Members the department had a DHS audit on October 9. There were no findings and only two recommendations for the department.

Ms. Kerestes informed the Board Members, the department is taking over the Medical Reserve Corps (MRC) from the Emergency Management Agency, which is a requirement for the PHEP grant at the Health Department.

Ms. Kerestes informed the Board Members that October 15 was the last day of the Vector Control Program this year. The In Person Counseling (IPC) Grant was received back and signed by the State. The department is now beginning outreach for the program, throughout the county, to help enroll residents in the Affordable Care Act.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s September 2013 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen’s September 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo’s September 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

Mr. Pumo presented to the Board Members the revision to the LaSalle County Sewage Ordinance, enclosed in the packet. After review and discussion of the Ordinance, a motion by Mr. Wayland seconded by Mr. Weber to approve the revisions. Motion passed unanimously.

Ms. Kerestes asked the Board Members to complete the annual election of Board of Health Officer's ballots. The next Board of Health Meeting, Julie will have the list of officers for fiscal year 2014.

## **EXECUTIVE SESSION**

There was no executive session.

## **ADJOURNMENT**

Motion by Ms. Allendar seconded by Mr. Weber to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

11/21/2013

A meeting of the LaSalle County Board of Health was held on November 21, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes.

**AGENDA**

Motion by Mr. Weber seconded by Mr. Wayland to accept the agenda with the addition of an executive session for the review of the semi-annual executive session minutes. Motion passed unanimously.

**MINUTES**

Motion by Ms. Carretto seconded by Ms. Allendar to accept the minutes as written. Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, Bill Johnson

Mr. Johnson called the Board's attention to the "FAIRCOM" minutes, from the Illinois Public Health Association, enclosed in the packet.

Treasurer's Report – Lou Weber

After a discussion of the October 2013 bills, a motion was made by Mr. Kaminky seconded by Ms. Carretto to approve the payment of bills. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes, Dr. Maguire – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes informed the Board Members in the area of Media contacts, a news release regarding "Cover your Community" with the Affordable Care Act (ACA). The department provided "In Person Counseling" (IPC) staff, to LaSalle County Hospitals, providing people



with options that are available and set up appointments to get enrolled in the ACA. Information added to facebook was Halloween food safety and general safety measures to follow on Halloween night. National Fire Prevention month and listed measures to prevent kitchen fires. Ms. Dougherty fielded calls on SNAP, the supplemental nutritional assistance program, which was reduced in funding. In the IPC Program, the department had 32 appointments, eight were no shows, two of which were rescheduled. Two were eligible for the exchanges, one was only able to partially enroll on the website, the other started the enrollment, but declined the exchanges after finding out they were not eligible for Medicaid. The department had 22 appointments which were enrolled in Medicaid.

In Emergency Preparedness, Ms. Kerestes informed the Board of Health Members on October 18, Ms. Brooks ran a fire drill for the staff at the department. Ms. Kerestes and Mr. Pumo attended a nuclear training at the EOC on November 13, and staff attended a hazardous chemical training put on by the county. A Hospital Task Force meeting was held at the department, on November 20. On November 6, environmental health held a water training at Pitstick in Ottawa, a requirement by the local health protection grant. Speakers were from IDPH and the drilling industry. There was staff from 18 different health departments, 51 attendees in all. On October 23, Ms. Barrie and Ms. Dougherty presented materials on health department programs and provided flu shots at a senior fair in Streator at the Knights of Columbus, sponsored by Edward D. Jones. They also attended a senior health fair sponsored by Susan Wright Resin, in Peru, at the Eagles Lodge.

#### Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's October 2013 reports on the Health Education highlights are attached to these minutes.

#### Personal Health Division - Cathy Larsen

Ms. Larsen's October 2013 report on the Personal Health Division highlights is attached to these minutes.

#### Environmental Health Division - Ted Pumo

Mr. Pumo's October 2013 report on the Environmental Health Division highlights is attached to these minutes.

### **UNFINISHED BUSINESS**

The results for the FY 2014 Annual Election for Board of Health Officers are as follows: President – William Johnson, Vice President – Jack Wayland, Secretary – Don Kaminky, Treasurer – Louis Weber.

Motion by Mr. Weber seconded by Dr. Benavides to approve the results of elected officers for the Board of Health. Motion passed unanimously.

## **NEW BUSINESS**

There was no new business.

## **EXECUTIVE SESSION**

Motion by Mr. Weber seconded by Ms. Allendar to go into executive session for review of semi-annual executive session minutes. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,  
Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allendar – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Motion by Mr. Kaminky seconded by Ms. Carretto to approve and keep confidential the executive session minutes for Nov 15, 2012, March 21, 2013, June 20, 2013, July 18, 2013 and Sept 18, 2013, and to come out of executive session and back into regular session. A roll call vote was taken:

Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes,  
Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allendar – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

## **ADJOURNMENT**

Motion by Dr. Benavides seconded by Ms. Allendar to adjourn the meeting.

Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT  
MINUTES**

12/19/2013

A meeting of the LaSalle County Board of Health was held on December 19, 2013. The meeting was called to order by President, Mr. Johnson at 9:00 a.m. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – Yes. Ms. Carretto and Dr. Maguire arrived at 9:05.

**AGENDA**

Motion by Mr. Weber seconded by Mr. Wayland to accept the agenda with an amendment on new business of no action will be taken.

Motion passed unanimously.

**MINUTES**

Motion by Mr. Kaminky seconded by Mr. Wayland to accept the minutes as written.

Motion passed unanimously.

**REPORTS OF THE OFFICERS**

President's Report - President, Bill Johnson

Mr. Johnson called the Board's attention to the "FAIRCOM" minutes, from the Illinois Public Health Association, enclosed in the packet.

Treasurer's Report – Lou Weber

Ms. Kerestes gave each Board Member a copy of the estimated revenue and expenditures that were voted in by the County Board in November for the FY14 Health Department Budget. After a discussion of the November 2013 bills, a motion was made by Mr. Weber seconded by Mr. Wayland to approve the payment of bills. A Roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes. Motion passed unanimously.

**REPORTS OF THE DEPARTMENTS**

Administration - Julie Kerestes

Ms. Kerestes welcomed Sarah Goleman, Program Assistant, and Laurie Tarr, Public Health Nurse, back to the health department.

Ms. Kerestes informed the Board Members in the area of Media contacts, a news release in November for the "Great American Smoke Out". November was also "Food Safety" week, "Winter Weather Preparedness" week, and a news release was sent out regarding evening appointments for enrolling in the Affordable HealthCare Act (ACA). A Media release was sent out reminding the community we are holding a flu clinic on December 19, between 1 and 4pm. The News Tribune interviewed the department for a story on SIDS, and the Times interviewed for a story on the ACA. Concerning the "In Person Counseling" Program, stats are as following for October 1, 2013 through December 17, 2013: the department has assisted 70 applicants in the Medicaid Program, and 12 in the Market Place. The 12 were started, but only 3 were completed by phone, and 1 was on the website.

In Emergency Preparedness, Ms. Kerestes informed the Board of Health Members the department has been working with Bill Shulty on the Medical Reserve Corp. to make sure the right liability and workman's compensation is set up when recruiting volunteers. The \$3,500 Medical Reserve Corp Grant was just received. The department had a preliminary LTAR review for the PHEP Grant, by IDPH.

Ms. Kerestes informed the Board Members that food permits for LaSalle County expire on December 31, 2013. Seconded notices were sent out 270 establishments.

Health Education/Media Report - Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's November 2013 reports on the Health Education highlights are attached to these minutes.

Personal Health Division - Cathy Larsen

Ms. Larsen's November 2013 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division - Ted Pumo

Mr. Pumo's November 2013 report on the Environmental Health Division highlights is attached to these minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Mr. Pumo informed the Board Members that the LaSalle County Potable Water Supplies Ordinance and the LaSalle County Health Department Environmental Health Fee Schedule is up for revision. Action was needed to take to the County Board for approval, but Mr. Pumo informed the members that he would like to pull the revisions due to upcoming changes in the State Code and closed loop wells.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

Motion by Mr. Wayland seconded by Mr. Weber to adjourn the meeting.  
Motion passed unanimously.

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Don Kaminky  
Secretary  
LaSalle County Board of Health