

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

1/28/2016

A meeting of the LaSalle County Board of Health was held on January 28, 2016. The meeting was called to order by President Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

AGENDA

Motion by Mr. Weber seconded by Ms. Carretto to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Mr. Wayland to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson presented the "FAIRCOM" meeting minutes, enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the December 2015 bills, a motion was made by Mr. Wayland seconded by Dr. Benavides to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

Ms. Roemer presented her report on Federal and State Revenue for State Fiscal Year 2015 and compared it to last year's report.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes informed the Board Members that there is a registration form in the packet for the Wastewater Workshop in which they are invited. It is at Seneca's Oak Ridge on February 11.

Ms. Kerestes informed board members that in the area of media: January is cervical cancer awareness month, a media release was sent urging women over the age of 21 to get screened. The goal is to eradicate cervical cancer in Illinois. If caught early enough, it's nearly 100% curable cancer. Media outreached to the department on trends in LaSalle County on Hepatitis C data, questions on the County's health rankings with data showing our improvement in the last five years, and questions on food handler training. Ms. Barrie and Ms. Dougherty attended the Regional Public Information Officer meeting and the Social Media training in Bloomington.

Ms. Kerestes informed Board Members that the Narcan Project is going well. Ms. Albrecht presented two trainings with the Sheriff's deputies on January 19 and 21. Other law enforcement agencies have asked to join the meeting. Ms. Albrecht has put out a memo to other law enforcement agencies due to the high interest in the program in other counties. Ms. Albrecht is also looking into other grants that might help purchase Naloxone. The Medical Reserve Corp volunteers will be taking over this training.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's December 2015 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's December 2015 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Ted Pumo

Mr. Pumo's December 2015 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

A motion by Mr. Weber seconded by Ms. Carretto to go into executive session for reasons of personnel. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

Motion by Mr. Wayland seconded by Mr. Weber to come out of executive session and back into regular session. No action was taken. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Ms. Allender – Yes.

ADJOURNMENT

Motion by Mr. Wayland seconded by Ms. Carretto to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

2/25/2016

A meeting of the LaSalle County Board of Health was held on February 25, 2016. The meeting was called to order by President, Mr. Johnson at 9:20am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Mr. Wayland seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Dr. Maguire seconded by Mr. Wayland to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson presented the "FAIRCOM" meeting minutes, enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the January 2016 bills, a motion was made by Mr. Weber seconded by Mr. Wayland to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

There was no Administrative report.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's January 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's January 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Ted Pumo

Mr. Pumo's January 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

A motion by Mr. Weber seconded by Ms. Carretto to go into executive session for reasons of personnel. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes.

Motion by Mr. Weber seconded by Ms. Carretto to come out of executive session and back into regular session. No action was taken. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Maguire – Yes.

ADJOURNMENT

Motion by Mr. Wayland seconded by Mr. Weber to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

3/24/2016

A meeting of the LaSalle County Board of Health was held on March 24, 2016. The meeting was called to order by Vice President, Mr. Wayland at 9:00am. A roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Ms. Carretto seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Dr. Maguire seconded by Ms. Carretto to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report – Vice President, Jack Wayland

Mr. Wayland stated the "FAIRCOM" meeting minutes are enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the February 2016 bills, a motion was made by Mr. Wayland seconded by Dr. Maguire to approve the payment of bills. A roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes congratulated Ted Pumo, Director of Environmental Health on his retirement. After 27 years with the Health Department, he will retire on March 31st. Ms. Kerestes congratulated Christine Pozzi on her promotion as the Director of Environmental Health, and Jennifer Osborn on her promotion as the Supervisor of Environmental Health.

Ms. Kerestes informed the Board Members in the area of media: The department spoke to WCMY regarding the Zika Virus, and "The Times" regarding a bill which would increase the age requirement for purchase of tobacco products from 18 to 21. March 10th was, women and girls "HIV Awareness Day", it was posted on Facebook encouraging prevention and testing.

Also, posted on Facebook was educational information that March is “TB Education Awareness” month, March 24 is “TB Awareness” day, and national ground water awareness week was March 6 through 12.

Ms. Kerestes informed Board Members, larvacide training is being held at the Department on April 13. The training is to educate individuals on how to properly use the brick application form of larvacide. The MRC (Medical Reserve Corp) is having an “Are You Ready” training on March 29 at the Health Department. News Releases were sent out informing the public of those trainings. Employee training took place with an online fire safely training course and a simulated fire extinguisher training, and a review of the department’s severe weather policy.

Ms. Kerestes attended a Regional Public Information Officers meeting in Peoria. The department is preparing for a regional communication drill in preparation for the State wide drill in June. Ms. Kerestes is attending Hospital Community Needs Assessment meetings. All three hospitals are getting closer to the completion date in June. This requirement is through the Affordable Care Act, a mandate from IRS to help the hospitals keep their non-for-profit status.

The department is monitoring flu activity since Illinois is one of 14 states rated as high status by the CDC for Influenza like illnesses. The department was notified by schools of high absenteeism, and area hospitals are implementing a restricted visitation policy.

The central and regional divisions of IDPH offices came to the Streator area and met with the Environmental Health staff on the Streator Mine Shaft Sewer Project.

Ms. Larsen send out two letters of thanks on behalf of the department for donations for the WIC program and donated medications given to the Trinity Clinic in Mendota.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s February 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen’s February 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Ted Pumo

Mr. Pumo’s February 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Maguire seconded by Dr. Benavides to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

4/28/2016

A meeting of the LaSalle County Board of Health was held on April 28, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire arrived at 9:05.

AGENDA

Motion by Mr. Weber seconded by Dr. Benavides to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Carretto seconded by Mr. Weber to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared the "FAIRCOM" meeting minutes that are enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the March 2016 bills, a motion was made by Ms. Carretto seconded by Dr. Maguire to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes informed the Board Members in the area of media: New Releases and posts on Facebook included a wide range of public health issues and information on our programs for public health week, which was April 4 through 10. This year's theme being, "The Healthiest Nation 2030". Information was also posted on our WIC, Cancer and HIV/AIDS programs. Videos on food safety, tick, West Nile and lymes disease, Emergency Preparedness and tobacco quit information was also posted. Earth Day was celebrated on April 22. April is also "Child Abuse Prevention" month, a News Release was sent out through the WIC program celebrating "Every Kid Healthy Week", which was April 25 through 29.

There were two media releases regarding our MRC (Medical Reserve Corp). The MRC was honored to receive "Picture of the Year" through the 2016 National MRC Awards. The MRC also received a challenge award, which was a competitive grant the department had applied for to help fund the Naloxone program.

The department sponsored two trainings, a larvicide training, with 21 in attendance, at the health department, and a School Health Official's workshop on April 26, with 40 in attendance, at the L.E.A.S.E. office in Ottawa. The theme was "Poverty" and how it effects school children.

The annual "Teen Showcase" was held on April 7, at IVCC Cultural Center. The theme this year was "Start with your Selfie".

The department will receive a \$1,000 donation as a beneficiary of an Estate Will.

Ms. Kerestes informed the Board Members that four members are up for re-appointment in June, Mr. Johnson, Mr. Wayland, Mr. Kaminky, and Dr. Maguire.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's March 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's March 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's March 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented a proposal to the Board Members for a reconstruction of the front desk area in the Health Department at a cost of \$1,298.70. A motion by Mr. Wayland seconded by Mr. Weber to approve the proposal. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes. Motion passed unanimously.

Ms. Kerestes presented the Health Department section of the LaSalle County Annual Financial Report, November 30, 2015, to the Board Members.

EXECUTIVE SESSION

A motion by Mr. Weber seconded by Mr. Wayland to go into executive session for reasons for personnel. A roll vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes. There was no action taken.

A motion by Mr. Wayland seconded by Mr. Weber to come out of executive session and back into regular session. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

ADJOURNMENT

Motion by Dr. Benavides seconded by Mr. Carretto to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

5/26/2016

A meeting of the LaSalle County Board of Health was held on May 26, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

AGENDA

Motion by Ms. Carretto seconded by Mr. Wayland to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Ms. Carretto to accept the minutes as written.
Motion passed unanimously.

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared the "FAIRCOM" meeting minutes that are enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the April 2016 bills, a motion was made by Mr. Wayland seconded by Dr. Benavides to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes informed the Board Members in the area of media: May is "Skin Cancer Awareness" month, the department posted an educational video on how to check yourself for skin cancer. May is also "Hepatitis Awareness" month, educational material was posted on how to determine if you are at risk for Hepatitis C, and instructions on how to get screened.

May 10 through 16, was "Women's Health" week. The department posted information on the Illinois Breast and Cervical Cancer Program, with qualifications and what the program provides. May 23 through 29, was "Safe Swim" week. Information was posted on quality of water that people swim in, allergic reactions to chlorine, and how to perform CPR.

An educational video was posted on Lyme disease and the start of vector season.

A media release was sent on “World No Tobacco Day”, which was sponsored through the World Health Organization, on May 31.

On May 5, the department attended a Public Informational Officers Meeting for our Regional PIO committee. Ms. Barrie and Ms. Dougherty attended a county wide PIO meeting, sponsored by EMA at the EOC. The goal is to send a consistent message to the public during a disaster.

Ms. Kerestes informed the Board Members that the department now has a “Pay” icon on our website where clients can pay online for fees and services.

Ms. Kerestes informed the Board Members that May 19, the department supported a Juvenile Justice Seminar at the Mendota Civic Center. The theme was “Emerging the New American Family”.

A Hospital Task Force meeting and an MCR board meeting was held on May 20th at the health department. Ms. Kerestes informed the Board Members that Mendota Police Department is now using the Naloxone program after being trained by our MRC. The MRC are also in the process of setting up CPR classes for the public in parks at no cost.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty’s and Ms. Barrie’s April 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen’s April 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi’s April 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented the review and approval of the LaSalle County Health Department Annual Report 2015. A motion by Mr. Weber seconded by Ms. Carretto to approve the report.

A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.
Motion passed unanimously.

EXECUTIVE SESSION

A motion by Mr. Wayland seconded by Dr. Benavides to go into executive session for reasons for personnel. A roll vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes. There was no action taken.

A motion by Mr. Wayland seconded by Dr. Benavides to come out of executive session and back into regular session. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

ADJOURNMENT

Motion by Dr. Benavides seconded by Mr. Wayland to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

6/23/2016

A meeting of the LaSalle County Board of Health was held on June 23, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

AGENDA

Motion by Mr. Weber seconded by Mr. Wayland to accept the revision of the agenda to include a public comment after the approval of the minutes, and to then go into the President’s Report, Treasurer’s Report, New Business and then Executive Session.

Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Mr. Weber to accept the minutes as written.

Motion passed unanimously.

PUBLIC COMMENT

There was no public comment

REPORTS OF THE OFFICERS

President’s Report – Bill Johnson

Mr. Johnson shared the “FAIRCOM” meeting minutes that are enclosed in the Board packet.

Treasurer’s Report – Lou Weber

After a discussion of the May 2016 bills, a motion was made by Mr. Wayland seconded by Mr. Weber to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

There was no Administration Report given.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's May 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's May 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's May 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented the revised Appendix D of the LaSalle County Health Department Personnel Policies, FY 2017, Salary Schedule. A motion by Mr. Wayland seconded by Mr. Kaminky to approve the Salary Schedule. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes. Motion passed unanimously.

EXECUTIVE SESSION

A motion by Mr. Kaminky seconded by Ms. Carretto to go into executive session for reasons of review and approval of executive session minutes and personnel. A roll vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

Motion passed unanimously.

A motion by Mr. Kaminky seconded by Dr. Benavides to come out of executive session and back into regular session. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.

Motion passed unanimously.

A motion by Mr. Kaminky seconded by Mr. Wayland to approve Executive Session minutes on 7-23-2015, 11-19-2015, 1/28/2016, 2/25/2016, 4/28/2016, 5/26/2016 and to keep them

confidential. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes.
Motion passed unanimously.

ADJOURNMENT

Motion by Dr. Benavides seconded by Ms. Carretto to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

7/28/2016

A meeting of the LaSalle County Board of Health was held on July 28, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – Yes. Dr. Maguire arrived at 9:10.

AGENDA

Motion by Mr. Wayland seconded by Mr. Kaminky to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Dr. Benavides to accept the minutes as written.
Motion passed unanimously.

PUBLIC COMMENT

Karin Fassig from Peru and Dan Curtin from Oglesby attended the public comment session. They brought issues to the Board of Health about food sanitation regulations.

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared the "FAIRCOM" meeting minutes that are enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the June 2016 bills, a motion was made by Mr. Kaminky seconded by Dr. Maguire to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes informed the Board of Health members that in July, Ms. Barrie and Ms. Dougherty were invited to the "Second Cup" radio show at WCMY. They discussed topics on summer

safety. Information was posted on heat advisory, cooling centers, tips on how to stay cool to avoid heat exhaustion and heat stroke. Facebook posts included: West Nile and the start of our dead bird surveillance until October 15. The department sent out a news release on rabies, and that a bat tested positive in Ottawa. A survey was posted on Facebook for the department's community needs assessment, which is due September 2017.

A news release was sent on the department giving 10 doses of Naloxone to Peru Police Department. These were purchased with MCR challenge award grant. The department is still in the process of training police officers.

A Public Information Officers meeting was attended at the Peoria City County Health Department on July 7. The total staff participated in emergency employer training on July 12 for the county nuclear training drill. Ms. Larsen and Ms. Dougherty were representatives for the Health Department at the Emergency Operating Center for the full scale drill on July 20.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's June 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's June 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's June 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

Ms. Kerestes informed the Board of Health members that the County Board is requesting the Board of Health to approve inclusive coverage funding for School Services of \$120,000, plus health benefit costs. The funding will come out of the general County levy and transferred to the Health Department tax levy account 023-000-301001.

A motion by Mr. Kaminky seconded by Mr. Weber to approve inclusive coverage for funding School Services. A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – No, Dr. Maguire – No.

NEW BUSINESS

Ms. Kerestes presented the FY 2017 LaSalle County Health Department Budget. A motion by Mr. Kaminky seconded by Mr. Wayland to approve the Proposed FY 2017 Budget for the LaSalle County Health Department with the following corrections: addition of \$11,317 to account 023-

000-596001 New Programs, addition of \$35,000 to account 023-000-711001 Site Improvement. The total budget amount for account 023-000 revised to \$2,027,413.

A roll call vote was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

Ms. Kerestes requested the Board of Health members to approve the reinstatement and members to the LaSalle County Food Advisory Committee for a term of 2 years starting August 1, 2016 and ending August 1, 2018. A motion by Dr. Maguire seconded by Mr. Kaminky to approve the creation and members of LaSalle County Food Advisory Committee. Motion passed unanimously.

Ms. Kerestes requested the Board of Health members to approve the Department of Human Services Fiscal Year 2015 Financial Report. A motion by Mr. Weber seconded by Dr. Maguire to accept the Department of Human Services Fiscal Year 2015 Financial report. Motion passed unanimously.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Maguire seconded by Mr. Weber to adjourn the meeting. Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

8/25/2016

A meeting of the LaSalle County Board of Health was held on August 25, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, and Mr. Kaminky – Yes, Ms. Carretto – Yes, and Dr. Benavides – Yes. Dr. Maguire arrived at 9:10.

AGENDA

Motion by Mr. Weber seconded by Mr. Kaminky to accept the agenda with the addition of LaSalle County Employment Policies under New Business.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Ms. Carretto to accept the minutes as written.
Motion passed unanimously.

PUBLIC COMMENT

There was no Public Comment

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared the "FAIRCOM" meeting minutes that are enclosed in the Board packet.

Treasurer's Report – Lou Weber

After a discussion of the July 2016 bills, a motion was made by Ms. Carretto seconded by Mr. Wayland to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, and Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes presented the flyer for our Bio Bug 2.0 Point of Dispensing Exercise, for the Emergency Preparedness Grant that will be conducted on August 31, 2016. This drill will qualify as a full-scale event that is required by the grant. The Exercise will be conducted at the Health Department from 10am to 12pm.

Ms. Kerestes informed the Board Members that our 24th Annual Food Service Seminar will be September 12, at Seneca's Oak Ridge from 8:30am to 4:15pm. Registration forms are enclosed in the packet.

Ms. Kerestes informed the Board of Health members that in the area of media: August is "National Breast Feeding" month, a news release was sent sharing information on importance of breast feeding infants. August is also "National Immunization Awareness" month, news releases were sent advertising two immunizations that were held at the Health Department. Flu vaccinations were also advertised. News releases were also sent out on three birds that tested positive for West Nile, all three were crows in Peru, Ottawa and Oglesby. Testing is now done at the Health Department.

The Health Department is collaborating with the Emergency Management Agency to review the public health and mobility impaired responsibilities during a nuclear incident.

Ms. Pozzi updated the Board Members on the last public comment issue, and also informed them of the first Food Advisory meeting on August 22, the next meeting being September 26 at 2:00pm.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's July 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's July 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's July 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented the Bureau County Dental Clinic Agreement. Motion by Mr. Wayland seconded by Dr. Maguire to approve the Agreement. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, and Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

Motion passed unanimously.

Ms. Kerestes gave the Board Members LaSalle County Employment Policies dated June 13, 2016. These policies were set forth by the LaSalle County Board and are new or updated laws. These policies are being reviewed by the States Attorney with small changes relating to the Health Department. The packets are for Board Members review and the finalized edit will be presented at the next Board of Health meeting.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Benavides seconded by Mr. Weber to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

9/22/2016

A meeting of the LaSalle County Board of Health was held on September 22, 2016. The meeting was called to order by Vice President, Mr. Wayland at 9:00am. A roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, and Mr. Kaminky – Yes, Ms. Carretto – Yes, and Dr. Benavides – Yes.

AGENDA

Motion by Ms. Carretto seconded by Mr. Kaminky to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Mr. Kaminky to accept the minutes as written.
Motion passed unanimously.

PUBLIC COMMENT

There was no Public Comment

REPORTS OF THE OFFICERS

President's Report – Jack Wayland

Mr. Wayland shared the "FAIRCOM" meeting minutes that were provided to the Board Members.

Treasurer's Report – Lou Weber

After a discussion of the August 2016 bills, a motion was made by Mr. Weber seconded by Dr. Benavides to approve the payment of bills. A roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, and Dr. Benavides – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes presented the flu clinic schedule at the Health Department that is enclosed in the packet.

Ms. Kerestes informed the Board of Health members that in the area of media: a seventh bird tested positive for West Nile on September 9, and a mosquito batch tested positive on September 19, so testing has ended due to the fact that the majority of the county had positive results. On August 31, the first human case of West Nile tested positive.

Ms. Kerestes informed the Board Members that the BioBug 2.0 drill was held on August 31. Based on calculations from the drill, a conclusion was made that 6 stations, with approximately 24 people working 12 hours, would be needed to distribute the amount of medication needed.

Ms. Kerestes informed the Board Members that the department held the annual Food Service Seminar at Seneca's Oak Ridge, with 214 attendees.

Ms. Kerestes informed the Board Members that the department attended a Regional PIO meeting, in Peoria on September 1. The department has also been working with IDPH and the LaSalle County Veteran's Home on a case of Legionnaires Disease.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's August 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's August 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's August 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

Ms. Kerestes presented the LaSalle County Health Department's Personnel Policies Revisions that were adopted by the County Board. A motion by Mr. Kaminky seconded by Dr. Benavides to approve the revised Personnel Policies.

NEW BUSINESS

Ms. Kerestes presented a discussion on performing Liquor License Inspections for The State Liquor Commission in the Environmental Health Division. This topic will be put on the agenda, under unfinished business, next month, for a vote.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Benavides seconded by Mr. Weber to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

10/27/2016

A meeting of the LaSalle County Board of Health was held on October 27, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Mr. Johnson – yes, and Dr. Maguire – Yes, via phone.

AGENDA

There was no motion on the agenda.

MINUTES

There was no motion on the minutes.

PUBLIC COMMENT

There was no Public Comment

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

There was no President's Report.

Treasurer's Report – Lou Weber

A motion was made by Mr. Wayland seconded by Mr. Weber to approve the payment of bills. A roll call was taken: Dr. Maguire – yes, Ms. Carretto – Yes, Mr. Wayland – Yes, Mr. Weber – Yes, Mr. Johnson – Yes.

Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

There was no Administration Report.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's August 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's August 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's August 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Mr. Weber seconded by Mr. Wayland to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

**LASALLE COUNTY HEALTH DEPARTMENT
MINUTES**

11/17/2016

A meeting of the LaSalle County Board of Health was held on November 17, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, and Dr. Maguire – Yes. Dr. Benavides arrived at 9:05.

AGENDA

Motion by Mr. Wayland seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Mr. Weber seconded by Dr. Maguire to accept the minutes from September and the revised minutes from the October meeting.
Motion passed unanimously.

PUBLIC COMMENT

There was no Public Comment

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared and elaborated on the "FAIRCOM" meeting minutes that were provided to the Board Members.

Treasurer's Report – Lou Weber

After a discussion of the October 2016 bills, a motion was made by Mr. Weber seconded by Mr. Wayland to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Wayland – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, and Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes introduced Debra Hart, Public Health Nurse to the Health Promotion and CD Program, and Erica Zednick, Public Health Nurse to the Family Health Program, to the Board Members.

Ms. Kerestes informed the Board of Health members that October was “Breast Cancer Awareness” month. The department conducted multiple outreach activities with the IBCCP Program, including a Chicago Bulls ticket raffle for the December 13th game. October was also “SIDS Awareness” month. A news release was sent and educational material was presented.

November is “Diabetes Awareness” month, the department shared information on the benefits of physical activity. November 17 is also the “Great American Smoke Out”, which is a national awareness day to help people to quit smoking.

The department sent out Flu reminders to the Media and we are now taking walk-ins while supplies last. The media was also contacted about situations arising in the county on bed bugs and arsenic in water. A news release was also sent on the Affordable Care Act with November being the open enrollment. There will be someone at the Health Department November 21, to help enroll clients.

The department participated in the Morris Hospital and Grundy County Health Department “Community Health Assessment” meeting. The department has also been preparing for our community health assessment, which is due September 2017. This summer a survey was developed for county citizens, and we have received approximately 125 completed surveys.

Key staff has been working with IT with changes and updates for the department’s webpages. The department has a new website for the county as of October 11, and the department itself will be able to make changes to the website.

The MRC entered the scare crow festival in Ottawa to promote “Be Ready and Prepared for an Emergency”. They are also conducting a survey focusing on the County awareness and attitudes on Opioids. Depending on survey results, they intend to consult with law enforcement and develop more programs.

Annual Food Permits were sent out in October, receiving 474 applications so far. The department held the “Well Water” seminar at Seneca’s OakRidge on November 10. Sixty people attended, most from other local health departments. Ms. Kerestes informed the Board Members that in their packets are the minutes to the newly appointed “Food Advisory” committee.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's October 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's October 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's October 2016 report on the Environmental Health division highlights is attached to these minutes.

UNFINISHED BUSINESS

Ms. Kerestes presented to the Board Members a discussion for performing liquor license inspections, for the State Liquor Commission, by our Environmental Health Staff. After a discussion, a motion was made by Mr. Wayland seconded by Ms. Carretto to reject environmental health staff to conduct liquor license inspections. Motion passed unanimously.

NEW BUSINESS

Ms. Kerestes presented the annual election for the Board of Health Officers for FY 2017: President, Bill Johnson, Vice President, Jack Wayland, Secretary, Don Kaminky, Treasurer, Lou Weber.

Ms. Kerestes presented the 2017 LaSalle County Board of Health meeting schedule. Motion by Ms. Carretto seconded by Lou Weber to accept the schedule as written. Motion passed unanimously.

Ms. Kerestes presented a revision to the LaSalle County Health Department Personnel Policies 8.14- Overtime/Compensatory Time. Motion by Dr. Benavides seconded by Mr. Wayland to amend the Personnel Policies as attached in the packet as of December 1, 2016. Motion passed unanimously.

Ms. Kerestes presented a discussion for a new Streator WIC office, in the Streator Medical Building, with a contract starting January 1, 2017.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Mr. Wayland seconded by Dr. Benavides to adjourn the meeting.
Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health

LASALLE COUNTY HEALTH DEPARTMENT MINUTES

12/22/2016

A meeting of the LaSalle County Board of Health was held on December 22, 2016. The meeting was called to order by President, Mr. Johnson at 9:00am. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, Dr. Maguire – Yes.

AGENDA

Motion by Ms. Carretto seconded by Mr. Weber to accept the agenda as written.
Motion passed unanimously.

MINUTES

Motion by Ms. Carretto seconded by Dr. Benavides to accept the minutes as written.
Motion passed unanimously.

PUBLIC COMMENT

There was no Public Comment

REPORTS OF THE OFFICERS

President's Report – Bill Johnson

Mr. Johnson shared the "FAIRCOM" meeting minutes that were provided to the Board Members.

Treasurer's Report – Lou Weber

After a discussion of the November 2016 bills, a motion was made by Mr. Kaminky seconded by Mr. Weber to approve the payment of bills. A roll call was taken: Mr. Johnson – Yes, Mr. Weber – Yes, Mr. Kaminky – Yes, Ms. Carretto – Yes, Dr. Benavides – Yes, and Dr. Maguire – Yes.
Motion passed unanimously.

REPORTS OF THE DEPARTMENTS

Administration – Julie Kerestes

Ms. Kerestes informed the Board of Health members that their packets contain the LaSalle County Board of Health Member contact information. Any changes should be submitted accordingly.

Ms. Kerestes informed the Board of Health members that December is safe toy and gifts month. Ms. Dougherty set up a lobby display on toy safety with children. The department informed the media that the warming centers are at the DHS offices and the IVCH cafeteria. The department also shared an IDPH news release on winter safety tips and reminders, Thanksgiving food safety, tick activity and Lime disease

Ms. Larsen and Ms. Dougherty attended the United Way 211 meeting. 211 is a comprehensive information and referral line. It connects callers to critical health and human care services throughout the county.

Ms. Dougherty has started Family Case Management outreach which is now required for the grant. She has outreached to pediatrician offices in LaSalle County. In December she visited the Ottawa and Marseilles areas to discuss safe sleep/SIDS information along with information on the Tobacco Quit Line. January will be outreach in the Streator area.

Ms. Kerestes and Ms. Pozzi attended an Illinois Association of Public Health Administrator's meeting on December 15, in Springfield. There was a presentation after the meeting on "virtual program" reviews. The state of Illinois is attempting to implement a virtual program review for the food service program in January.

Health Education/Media Report – Leslie Dougherty and Jenny Barrie

Ms. Dougherty's and Ms. Barrie's November 2016 reports on the Health Education highlights are attached to these minutes.

Personal Health Division – Cathy Larsen

Ms. Larsen's November 2016 report on the Personal Health Division highlights is attached to these minutes.

Environmental Health Division – Chris Pozzi

Ms. Pozzi's November 2016 report on the Environmental Health Division highlights is attached to these minutes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Kerestes presented a postponement to the revision to the LaSalle County Health Department Personnel Policies Section 8.1.4 – Overtime/Compensatory Time that was presented in November.

A motion by Dr. Benavides seconded by Ms. Carretto to rescind proposed changes to the LaSalle County Health Department Personnel Policies 8.14- Overtime/Compensatory Time until court clarification of the law.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Motion by Dr. Benavides seconded by Mr. Weber to adjourn the meeting.

Motion passed unanimously.

Don Kaminky
Secretary
LaSalle County Board of Health